



Government of Gujarat



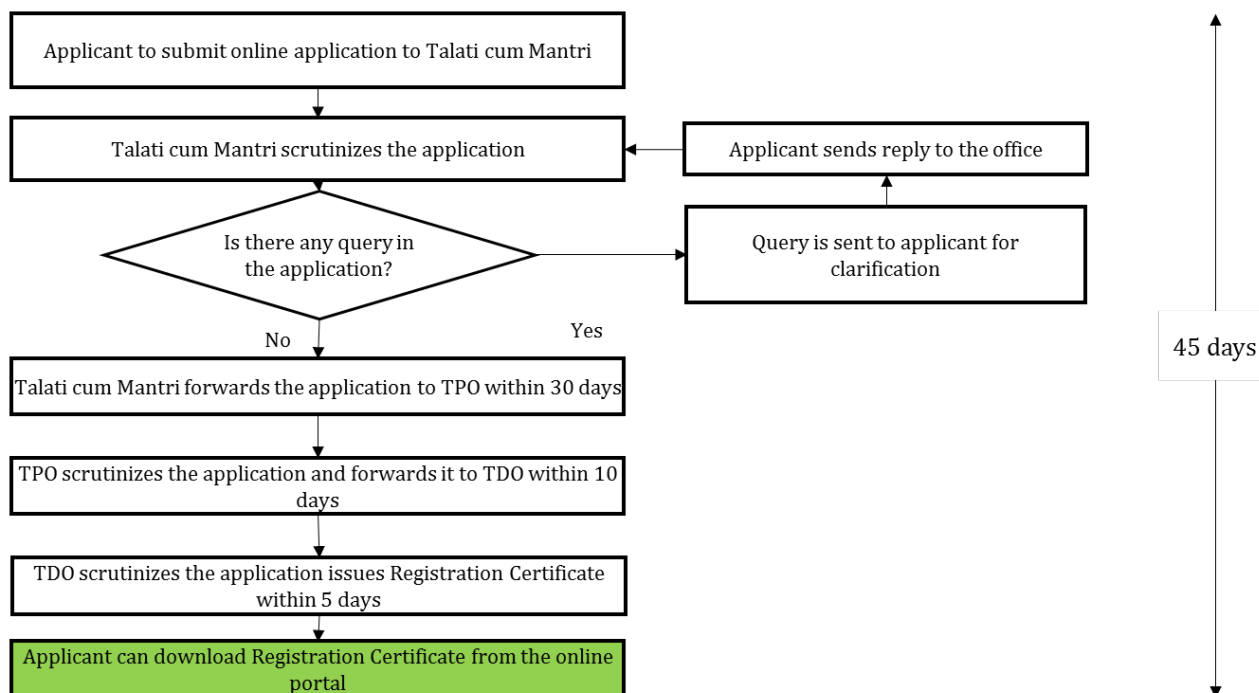
Registration for Profession Tax under the Gujarat State tax on Professions, Trades, Callings and Employments Act, 1976

Process Flow, Checklist and Timelines

Panchayat and Rural Housing Department

Ease of Doing Business

Process Flow



Checklist

For Profession Tax Registration – Enrollment Certificate (EC)

S. No.	Name of Document
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1. Aadhar card/Election Card / PAN Card / Ration Card (Any one) *(Mandatory)*
2. Photograph *(Mandatory)*
3. Address proof (Assessment or Tax receipt) *(Mandatory)*
4. Electricity Bill
5. Rent agreement
6. Affidavit stating that turnover will be over INR 2,50,000 *(Mandatory)*
7. Application on firm letterhead with signature of proprietor
8. Partnership deed

For Profession Tax Registration – Registration Certificate (RC)

S. No.	Name of Document
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1. Aadhar card/Election Card / PAN Card / Ration Card (Any one)
2. Photograph *(Mandatory)*

3. Address proof (Assessment or Tax receipt) *(Mandatory)*
4. Electricity Bill *(Mandatory)*
5. Rent agreement
6. Application on firm letterhead with signature of proprietor
7. Partnership deed
8. ID Proof of employee *(Mandatory)*
9. Salary Statement (Last Month) *(Mandatory)*
10. Employee's tax details (Manual Details)

Fees Details

No Fees

Timeline

45 Days (Notified as a part of RCPS Act)

Thank You